

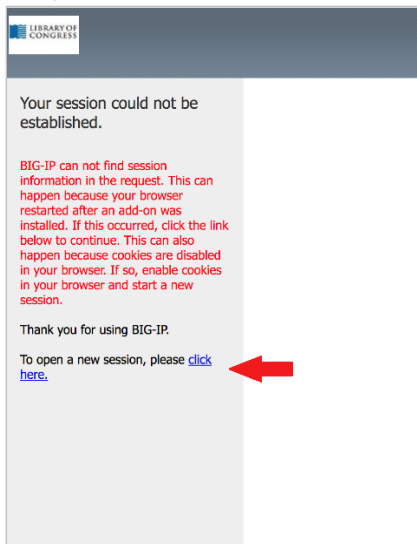
Connect to VPN on a Personal PC Using Idaptive

The instructions below guide you to connect to VPN and reach Outlook Web Access (OWA) on a personal PC.

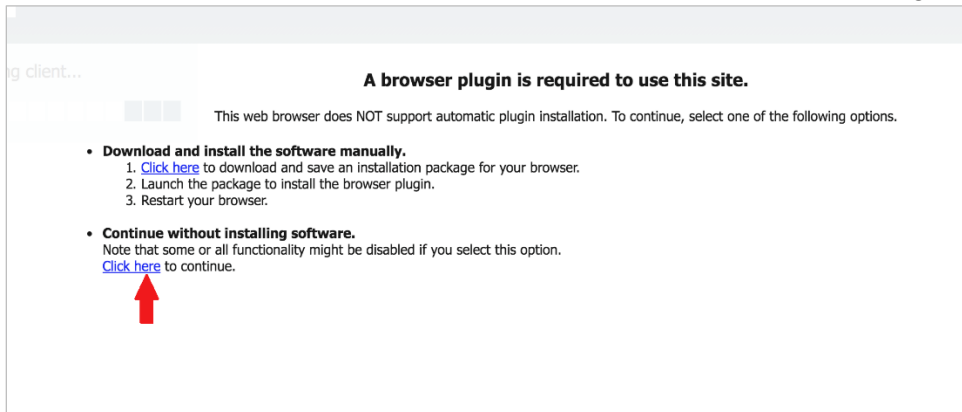
You must have the **Idaptive** application set up on your Library-issued mobile device before proceeding with this guide.

Install the F5 BIG-IP Edge Client

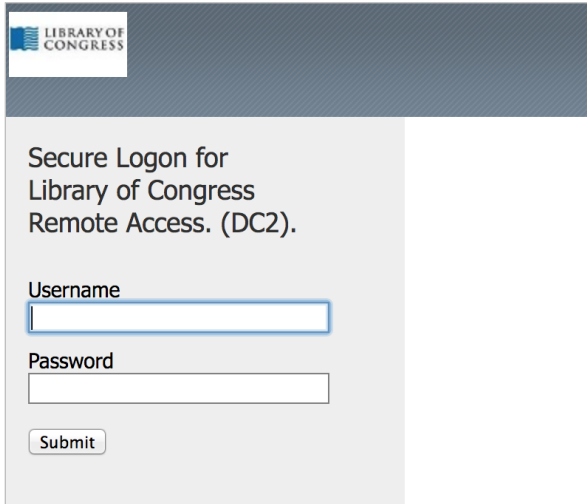
1. On your PC, open your browser and visit: <https://vpn.loc.gov/>
2. If you see a notice that reads “Your session could not be established,” select **click here** to open a new session:



3. In the new window, select **Click here** under “Continue without installing software”:

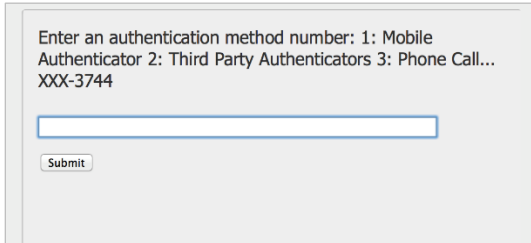


4. Type in your Library username and password, then click **Submit**:



The image shows a web form titled "Secure Logon for Library of Congress Remote Access. (DC2)". It features a "Username" label above a text input field, a "Password" label above another text input field, and a "Submit" button at the bottom.

5. In the dialog box, enter **1** for Mobile Authenticator and click **Submit**:

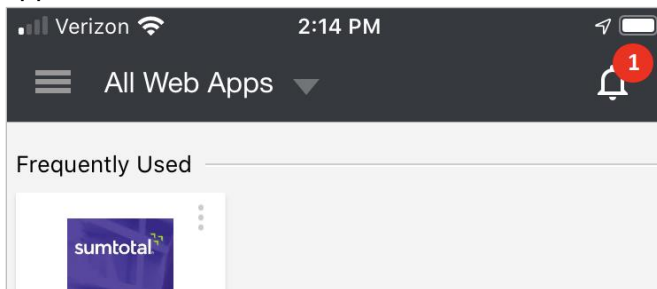


The image shows a dialog box with the text: "Enter an authentication method number: 1: Mobile Authenticator 2: Third Party Authenticators 3: Phone Call... XXX-3744". Below the text is a text input field and a "Submit" button.

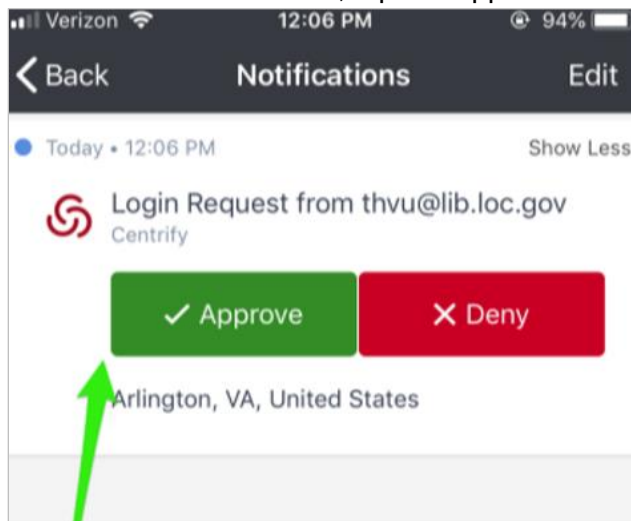
6. Open the **Idaptive** app on your Library-issued mobile device. The logo will appear as:



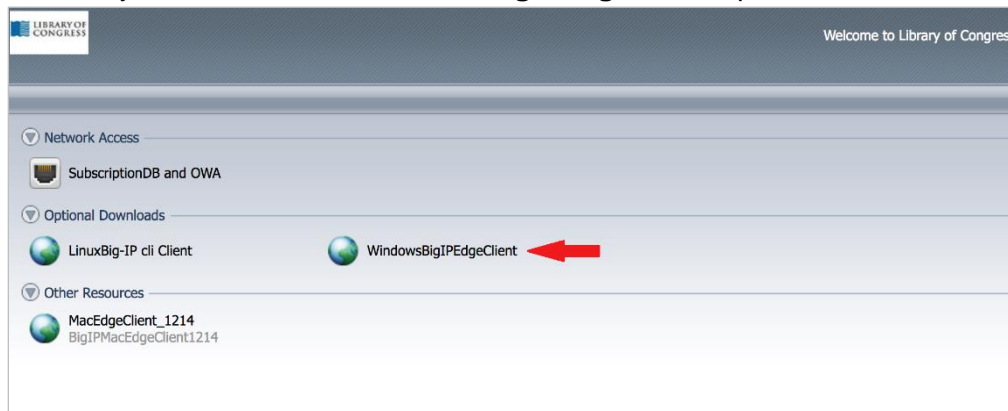
7. On your mobile device, tap the notification bell icon in the top right corner of the Idaptive app screen:



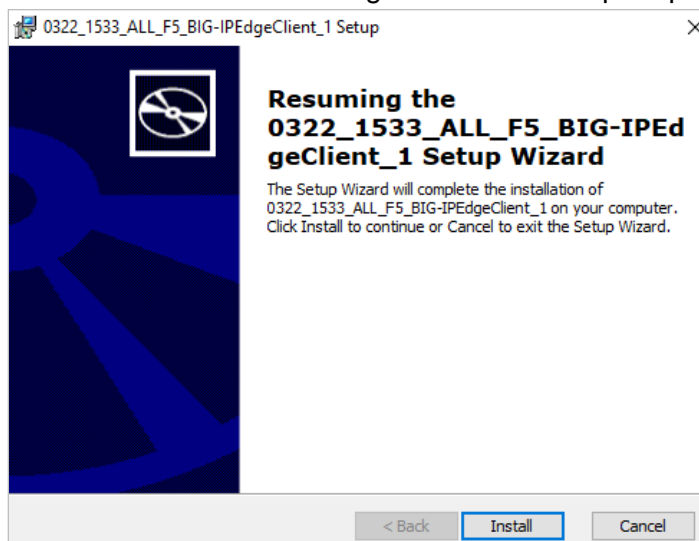
8. In the notifications screen, tap the Approve button:




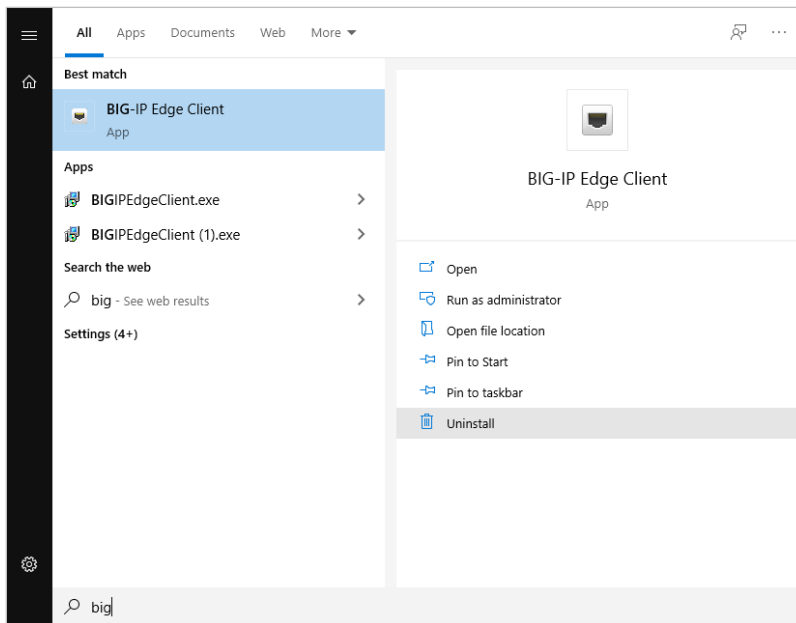
9. Back on your PC, click the **WindowsBigIPEdgeClient** option to start the download:



10. Click **Install** and **Next** through the automated prompts to continue the installation:

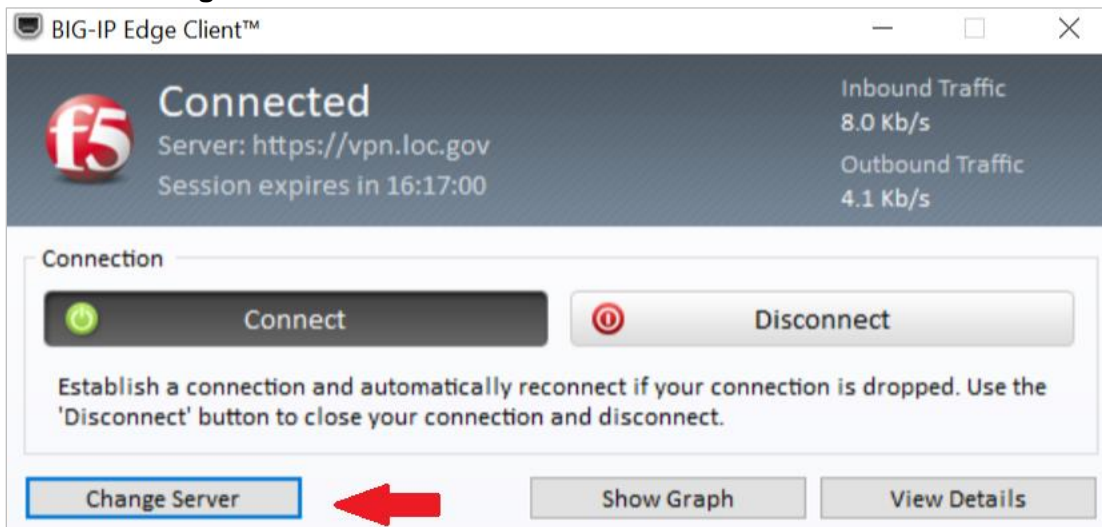


11. Once the application has installed, click your **Start** menu  icon on the bottom left of your Windows desktop navigation bar to search for it by name: **BIG-IP Edge Client**

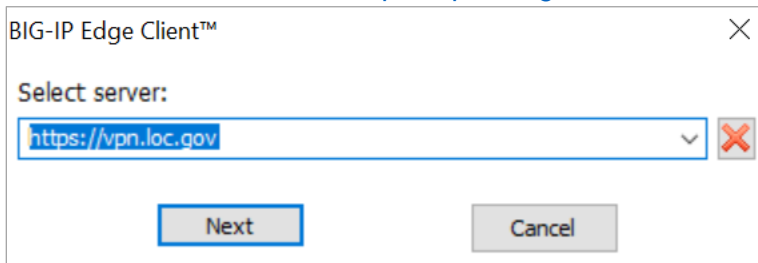


Connect to VPN and OWA

1. Find and open the **BIG-IP Edge Client** app on your PC.
2. Click the **Change Server** button:

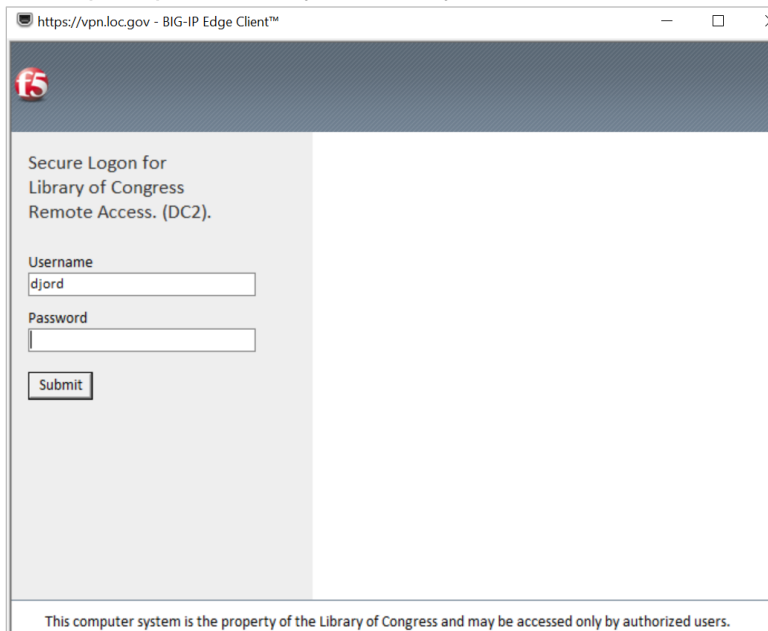


3. For server address, enter: <https://vpn.loc.gov/>

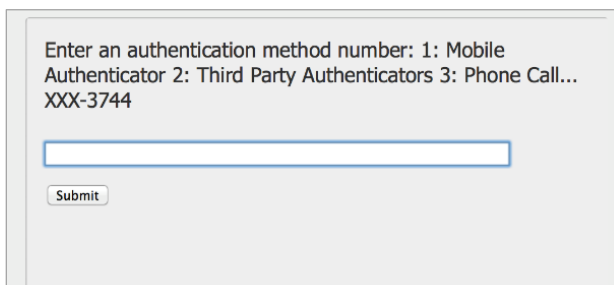


4. Click **Next**.

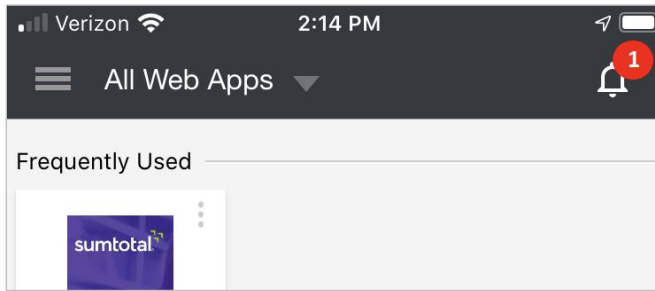
5. When prompted, enter your Library network username and password, then click **Submit**:



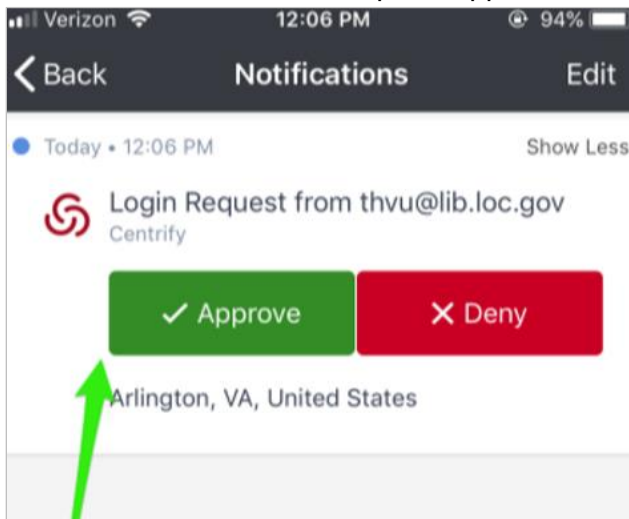
6. Enter **1** for Mobile Authenticator and click **Submit**:



7. On your mobile device, tap the notification bell icon in the top right corner of the Idaptive app screen:



8. In the notifications screen, tap the Approve button:



9. Once you've established the secure connection, open a browser window on your PC.
10. Go to: <https://owa.lib.loc.gov>
11. Log in with your Library network username and password. If OWA does not immediately accept your credentials, try submitting your username as **LIB\username**.
12. If you would like to access shared mailboxes, click your name in the upper right-hand corner and then click **Open another mailbox**:



13. Type in the name of the shared mailbox and click **OK** to open the mailbox in a new tab.

If you require assistance with any part of the VPN process, contact the OCIO Service Desk at (202) 707-7727 (Option 2) or via email at OCIOServiceDesk@loc.gov.